

# Damak Multiple Campus

## Education Management Information System

2073/074



DAMAK-14, JHAPA

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# Abbreviations and Acronyms

<b>BA</b>	<b>Bachelor in Arts</b>
<b>BBS</b>	<b>Bachelor in Business Studies</b>
<b>B.Ed</b>	<b>Bachelor in Education</b>
<b>M.A</b>	<b>Master in Arts</b>
<b>MBS</b>	<b>Master in Business Studies</b>
<b>TU</b>	<b>Tribhuwan University</b>
<b>DMC</b>	<b>Damak Multiple Campus</b>
<b>UGC</b>	<b>University Grant Commission</b>
<b>M.Phil</b>	<b>Master in Philosophy</b>
<b>Ph. D</b>	<b>Doctor of Philosophy</b>
<b>MC</b>	<b>Management Committee</b>
<b>HERP</b>	<b>Higher Education Reform Project</b>
<b>MIS</b>	<b>Management Information System</b>
<b>EMIS</b>	<b>Educational Management Information System</b>

## **Introduction**

Damak Multiple Campus is a community-based campus located to the eastern region of Nepal. It is one of the leading community campuses in Nepal, situated in Jhapa district, Damak municipality ward no. 14, about 200 meters south to East-west lok highway. Initially DMC was basically the educational centre for the local people. However, at present , its catchment area is extended to a the eastern part of Jhapa, Ilam, Panchthar, Taplejung , Terthum , Bhojpur, Dhankuta and neighbouring VDCs of Morang district

DMC was established in 2038 B.S. with the great endeavor and contribution of educationists, social activities, politicians and local community to attain easy access for academic education in the local areas. In the beginning year, it commenced Management program in proficiency certificate level. Later, as per the need and importance, the campus extended various programs up to Master Degree level.

## **Vision of DMC**

National leadership to ensure quality education, academic excellence and professional development.

## **Mission of DMC**

DMC is committed to prepare highly qualitative, skillful and globally competent professionals with the help of advance technology and research- based educational and academic activities, and with the proper utilizations of its manpower and resources.

## **Goals:**

- To add academic professional Programs.
- To improve the internal efficiency and effectiveness.
- To upgrade the capability of the departments for quality education and extension.
- To strengthen human resources for the effective delivery of services.
- To provide quality student services and support.
- To promote technological capability.
- To develop adequate infrastructure to various academic and professional activities.
- To promote academic research culture.

## **Objectives:**

- To strengthen internal management of the campus.
- To manage need base academic and professional programs.
- To improve TL activities through sound classroom environment, internal examinations, co-curricular activities.
- To conduct research-oriented activities.
- To establish e-library.
- To improve department activities.

- To use electronic devices as teaching aids.
- To increase standard and ability of the faculties and officials.
- To organize and delegate lecturers, officials for seminars, trainings, workshops.
- To upgrade the internal management of the campus.
- To increase the feeling of ownership among stakeholders.
- To identify and honor the contribution of people for its development.
- To expand relationships with other institution and organizations in national and international level
- To increase scholarships for deserving students, poor, dalits, janajati, female and under privileged groups.
- To utilize the resources of the campus.
- To achieve gradual financial viability and sustainability.
- To increase consciousness and ability among the members of M.C.
- To concentrate on issue of gender equity.
- To update MIS to strengthen its record and documentation system.

## Programs

Initially this campus was recognized as a Management Campus only for PCL. However, in the later days, the area of study was broadened by adding programs in the same discipline and other faculties.

### Additional Program

S.N.	Program	Year (B.S.)
1	I.Com.	2038
2	B.Com.	2045
3	I.A.	2047
4	B.A.	2050
5	Science (+2	2056
6	B.Sc.	2061
7	Hum / Com (+2)	2061
8	Edu. (+2)	2062
9	B.Ed.	2063
10	M.A(Eco)	2061
11	MBS	2064

### T.U Program Subject

Faculty of Management	
MBS	Accountancy
	Finance
BBS	Accountancy
	Marketing
	Finance
Faculty of Science	
B.Sc	Physics
	Environmental Science
	Chemistry
	Botany
	Mathematics
Faculty of Humanities	
MA	Economics
BA	English
	Nepali
	Economics
	Sociology
Faculty of Education	
B.Ed	English Edu
	Nepali Edu.
	Economics Edu.
	Population Edu.
	Health and Physical Edu.

### +2 Program Subject

Faculty of Management	
Science	Physics
	Chemistry
	Mathmatics
	English
	Nepali
	Biology
Managment	English
	Account
	Maths,
	Economics
	Marketing
	Computer Science
	Nepali
	Business Studies
Humanities	English

	<b>Nepali</b>
	<b>Economics</b>
	<b>Sociology</b>
	<b>Population</b>
<b>Education</b>	
	<b>English</b>
	<b>Nepali</b>
	<b>Education</b>
	<b>Economics</b>

### Physical Infrastructure

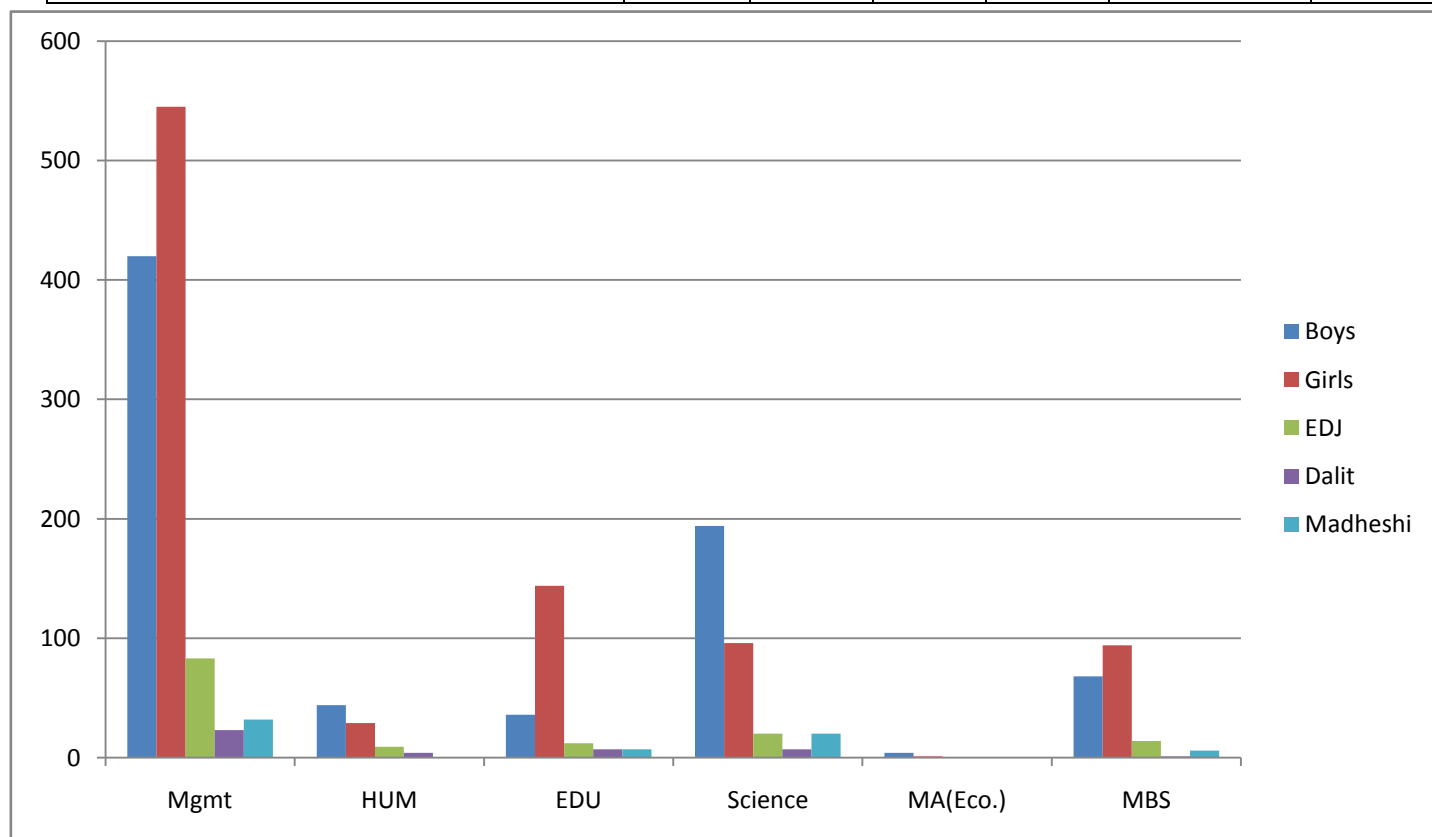
The campus, at present, has got the following infrastructures:

SN	Land	Area
1		3 Bigha, 6 Dhur

SN	Building	Area (Square Feet)	Floor	Number of Room/Hall	Room Size (Square Feet)
1	Main Building	12000	3	36	24X33 TO 24X12
2	Science Building	2100	3	4	25X30
3	Master Degree Building	2000	3	9	18X25
4	Library Building	2380	3	14	50X24 TO 24X18
	<b>Laboratory</b> physic Biology Chemistry Env. Sc.			4 3 3 1	24X33 24X33 24X33 26x36
5	Student Union Building	800	1	3	18X24 TO 18X 12
6	Canteen	1300	1	4	25X30 TO 10X12
7	IT Building	8712	2	10	12X12 TO 24X20
8	Administration Building	1638	2	12	12X12 TO 15X 20
9	Seminar Hall			1	
11	Conference Hall			1	
12	Compound Wall	1990	6 feet Height		
13	Tutorial Classes	-	-	35	-

## Enrollment Trend

Faculty	Level Program Year	2073/074					
		Boys	Girls	EDJ	Dalit	Madheshi	Total
Mgmt	BBS 1 <sup>st</sup>	186	207	38	13	14	393
	BBS 2 <sup>nd</sup>	104	148	16	04	09	252
	BBS 3 <sup>rd</sup>	74	87	18	03	03	161
	BBS 4 <sup>th</sup>	56	103	11	03	06	159
Total		420	545	83	23	32	965
HUM	BA 1 <sup>st</sup>	18	11	03	03	00	29
	BA 2 <sup>nd</sup>	16	08	03	00	00	24
	BA 3 <sup>rd</sup>	10	10	03	01	00	20
	BA 4 <sup>th</sup>						
Total		44	29	9	4	0	73
EDU	BEd 1 <sup>st</sup>	13	60	04	01	01	73
	BEd2 <sup>nd</sup>	09	46	03	02	03	55
	BEd 3 <sup>rd</sup>	14	38	05	04	03	52
	BEd 4 <sup>th</sup>						
Total		36	144	12	07	07	180
Science	BSc 1 <sup>st</sup>	64	32	10	05	04	96
	BSc 2 <sup>nd</sup>	61	34	05	01	10	95
	BSc 3 <sup>rd</sup>	39	17	03	00	04	56
	BSc 4 <sup>th</sup>	30	13	02	01	02	43
Total		194	96	20	07	20	290
MA(Eco.)	MA 1 <sup>st</sup>	04	01	00	00	00	05
	MA 2 <sup>nd</sup>						
Total		04	01	00	00	00	05
MBS	MBS 1 <sup>st</sup>	42	61	10	01	03	103
	MBS2 <sup>nd</sup>	26	33	04	00	03	59
Total		68	94	14	01	06	162

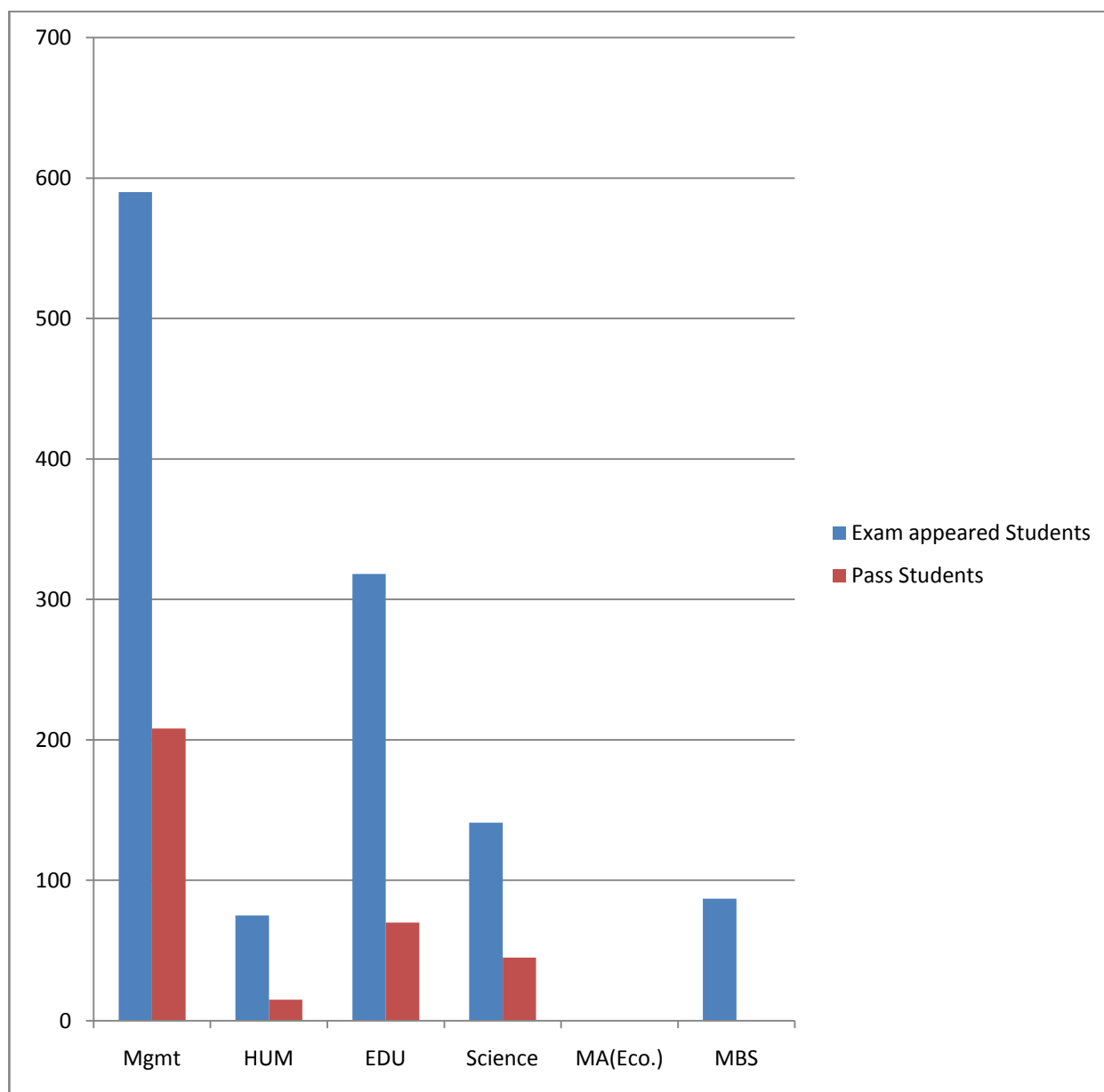


Source : Admin. section

## Pass Rate

Year	Stream Level	Exam appeared Students					Total	Pass Students					Total	Pass in Percentage
		Boys	Girls	EDJ	Dalit	Madeshi		Boys	Girls	EDJ	Dalit	Madeshi		
2072	Mgmt	244	346	46	16	18	590	93	115	13	06	04	208	35.25
	Hum	37	38	04	02	00	75	06	09	01	01	00	15	20
	Edu	77	241	16	09	02	318	24	46	07	02	00	70	20.1
	Sci	90	51	06	02	07	141	26	19	00	00	01	45	31.91
	MA*	0	00	00	00	00	00	*Result Not Published						
	MBS*	39	48	08	00	05	87							

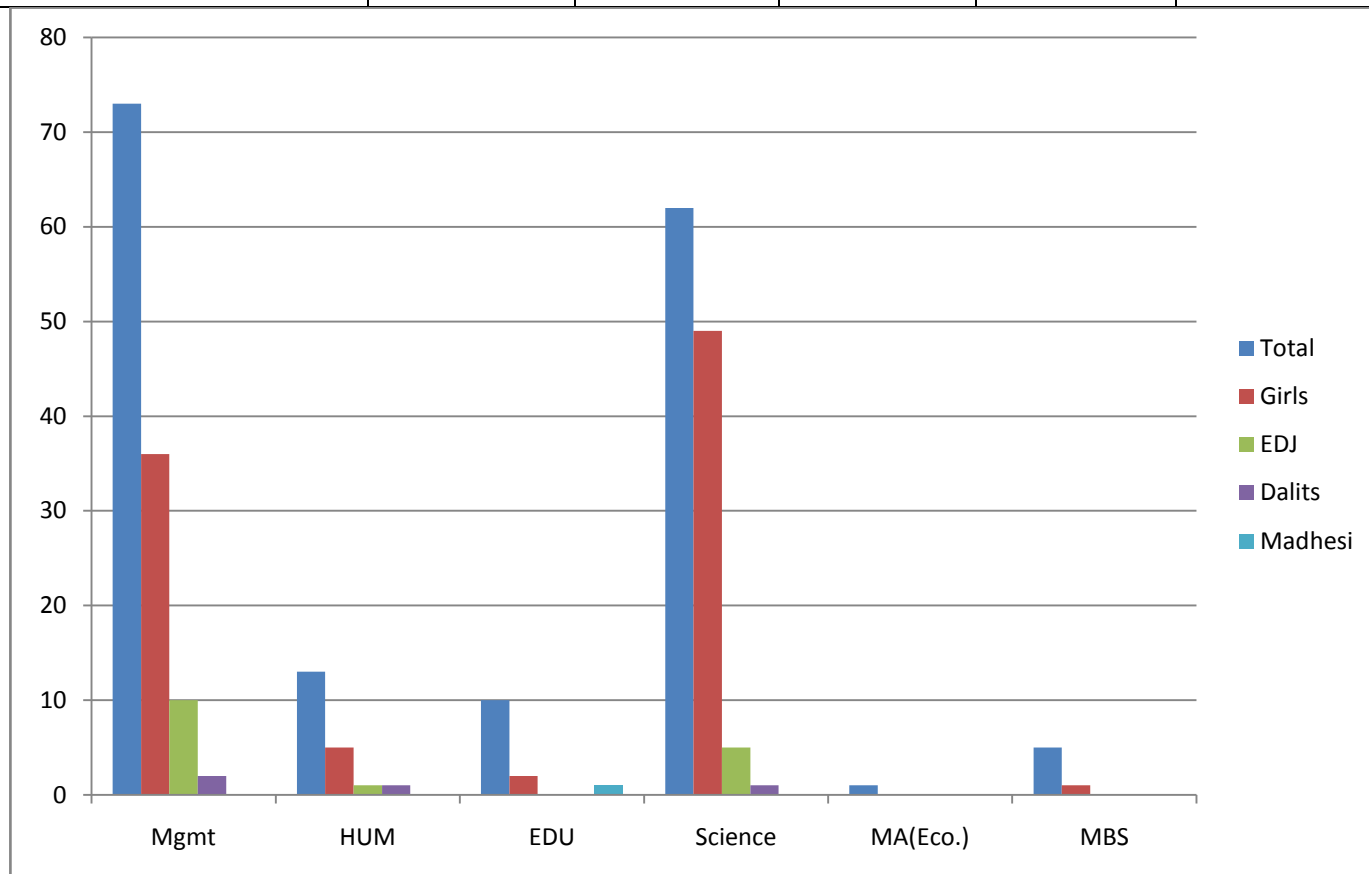
Source : Exam section





## Graduate List 2073

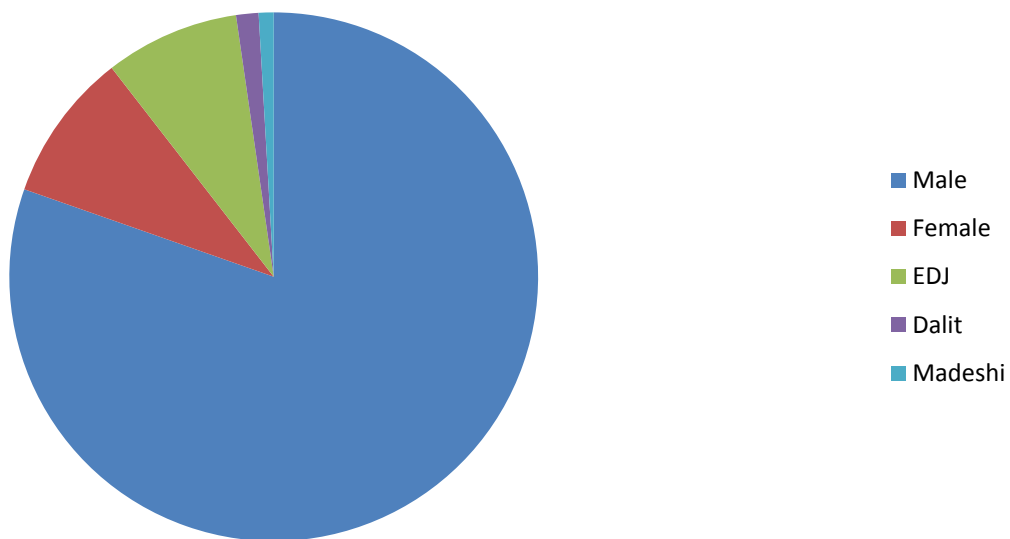
Level	Program	Total	Girls	EDJ	Dalits	Madhesi
<b>Bachelor Level</b>	<b>BBS</b>	73	36	10	02	00
	<b>BA</b>	13	05	01	01	00
	<b>B.Sc</b>	10	02	00	00	01
	<b>B.Ed</b>	62	49	05	01	00
<b>Master's Level</b>	<b>MA</b>	01	00	00	00	00
	<b>MBS</b>	05	01	00	00	00
<b>Grand Total</b>		<b>164</b>	<b>93</b>	<b>16</b>	<b>04</b>	<b>01</b>



### Member of Campus Assembly - 2072/09/16

TOTAL	Boy	GIRLS	EDJ*	Dalits	Madhesi
196	176	20	18	3	02

### Member of Campus Assembly



### 2071/05/25 Number of Campus Member

SN	Status	Number of Member
1	Elected	11
2	Nominated	05
	Ex MC Chair Man	01
3	Member of Parliament	01
4	Teacher Union Rep.	01
5	Student Union Rep	01
6	Meyer of Damak Municipality	01
7	Campus Chief	01
Total		22

**Total Number of Campus Management Committee : 23**

## TEACHING AND NON- TEACHING STAFF

Teaching Staff							
	Male			Female			
Post	Permanent	Contract	Period Basis	Permanent	Contract	Period Basis	Total
Professor	01						01
Reader	07						07
Lecturer	31			01			32
Asst. Lecturer		03					03
Teacher		09	02		06	01	18
Total							61

Faculty	Professor	Reader	Lecturer	Asst. Lecturer	Teacher	Total
Management	1	3	4	1	3	12
Nepali		1	2	1	1	5
English		2	5			7
Education			1		4	5
Economics		1	2	1	1	5
Physics			5		2	7
Chemistry			5		2	7
Mathematics			3		2	5
Biology & Env.			5		3	8
Total	1	7	32	3	18	61

Non-Teaching Staff							
Post	Male			Female			
	Permanent	Temporary	Contract	Permanent	Temporary	Contract	Total
Officer	03						03
Head Asst.	08			03			11
Asst.	03			01			04
Office Asst.	04						04
Swiper						02	02
Security			02				02
Total							26

**Total Number of Teachers having Qualification: i) Ph .D 1    ii) M. Phil 1    ii) Master's 61**

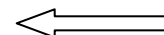
**LAST F.Y 2072/073 total annual scholarship amounts and total number of students who received scholarships.**

Level	Program  Name  (e.g B.Ed.)	Scholarship Type																		Grand Total	
		Scholarships(Excluding Fee Waiver)  (Amount provided to the students by campus and other agency)						Full Fee Waiver						Partial Fee Waiver							
		Total Amount (Rs.)	Total Students Number					Total Amount (Rs.)	Total Students Number					Total Amount (Rs.)	Total Students Number					Total Amount(R s.)	Total Studen ts
Total	Girls		EDJ*	Dalit s	Madhe si	Tot al	Girl s		ED J*	Dalit s	Madhe si	Tot al	Girl s		EDJ*	Dalit s	Madhe si				
Bachelor's  Level	BBS	22720	4	1	1	0	1	258960	26	3	1	0	0	522900	978	18	3	1	2	804580	127
	BA	32640	4	1	0	0	0	0	0	0	0	0	0	62118	190	13	3	1	0	94758	23
	BED	21320	3	1	1	1	0	169320	175	0	0	0	0	214140	438	28	8	2	1	404780	63
	BSC	75100	5	3	0	0	0	0	0	0	0	0	0	304800	414	14	2	1	2	379900	46
	MBS	17100	1	1	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	17100
Master's  Level	MA		0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Grand Sub Total		168880	17	7	2	1	2	428280	43	8	1	0	0	1103958	20	70	16	5	5	170111	260

## Library Status (Books and Journals)

पुस्तक	शैक्षिक सत्र											जम्मा	कुल जम्मा
	२०६५ सम्म	०६५/६६	०६६/६७	०६७/६८	०६८/६९	०६९/७०	०७०/७१	०७१/७२	०७२/७३	०७३/७४	०७४/७५		
पाठ्य	११,२३४	६८९	१,२६२	६२३	१,९२२	८१५	१,०७४	६९५	१,४४२	१,३३२	१९१	२०,३२६	२२,९८८
सन्दर्भ	१,४१५	२३५	२५०	१०५	१६२	७४	९५	१०२	१८४	७५	१८	२,६६२	
जर्नल	स्वदेशी		९०	९	११	१६	७	४	२			१३९	१५५
	विदेशी		३	२	४	२	३	१	१			१६	

➤ उ.मा.बि. तर्फ : Acc.25760/33633 सम्म पुस्तकालयमा रहेको कुल पुस्तक संख्या : ३२,७७९



पुस्तक	शैक्षिक सत्र											जम्मा	कुल जम्मा
	२०६५ सम्म	०६५/६६	०६६/६७	०६७/६८	०६८/६९	०६९/७०	०७०/७१	०७१/७२	०७२/७३	०७३/७४	०७४/७५		
पाठ्य	४,३६०	१,०२१	८९३	७२९	२३८	९१२	८८	३२	१६७	५७	५८	८,४९८	९,७९१
सन्दर्भ	९६५	१२९	९७	४५	११	१७	७	४	७	३४	११	१,२९३	
Total	17,974	2,074	2,502	1,502	2,333	1,818	1,264	833	1,800	2,012	278	32,779	32,779

## Learning Resources

- Campus has got spacious .and well managed library with adequate text books and reference materials.
- It has upgraded computer lab
- It has separate labs for science programs.
- It has managed multimedia projectors for visual presentations.
- It has managed other audio-visual aids as teaching aids.
- It has extended internet access for students in labs, library and in department chambers for faculties.

## Research, Publication and Training/Workshop

Campus has a budgetary provision to conduct research activities regularly and in terms of time-bound frame work. It conducts and supports on the following areas of research, publications and training/workshops.

- Support for M.Phill and Ph.D.
- Support for Field and Mini research.
- Support for group research for faculties and students.
- Support for Independent research.
- Publication of bulletin (half yearly).
- Publication of Academic Journal (at least once a year).
- Conduction of training, conference, workshop etc. or delegating faculties to other campuses.

## Student Support and Guidance

- Campus has special provision of scholarship for meritorious students, Janajati, Madheshi, Dalit and marginalized groups.
- It provides special fund for blind, handicapped and disable students.
- It conducts free-health camps, orientation, awareness, training and internships etc.
- It helps students for job placement.

## EMIS Team

- |                |                    |
|----------------|--------------------|
| • Co-Ordinator | Padam Ghimire      |
| • Member       | Tulashi Pd. Phuyal |
| • Member       | Amrit Katuwal      |

## ADVISOR

- |                          |                     |
|--------------------------|---------------------|
| Mr. Uttam Pd. Bhattarai  | - Campus Chief      |
| Mr. Narayan Pd. Bhatarai | - Asst Campus Chief |
| Mr. Basudev Kafle        | - Asst Campus Chief |
| Mr. Am Pd. Bhattarai     | - Asst Campus Chief |
| Mr. Dilli Pd. Bhattarai  | - QAA Focal Person  |